



CANADIAN COLLEGE

OF BUSINESS , HEALTH AND ARTS INC.





President's Message



Welcome to the Canadian College of Business, Health and Arts Inc, as your educational partner in success!

Approved by Ministry of Colleges and Universities under the Ontario Career College Act 2005, we are embarking on providing an enriching educational experience, preparing our students to excel in their chosen fields of study.

We understand the importance of a quality education that meets industry demands, and our team of experienced educators and industry professionals are committed to helping students achieve both their academic and career goals. I am sure that you will love the enriching experience at our college with personalized one-to-one support.

We are deeply committed to provide our students with best faculty and resources which can help us build our next generation of leaders. We have started in City of Belleville in Ontario and would like to expand to places where quality education is needed.

Thank you for considering Canadian College of Business, Health and Arts Inc. as a partner in your professional journey. We look forward to supporting your growth and success.

**Warm Regards,
Aquil Samah**

B.Com / M.C.A

President

About Us :

The Canadian College of Business, Health and Arts Inc. (CCBHA) is a leading educational institution dedicated to providing high-quality training and education in business, health, and the arts.

With a focus on practical, industry-oriented learning, we offer a diverse range of programs designed to equip students with the knowledge and skills they need to succeed. Our faculty brings extensive experience and a commitment to fostering a dynamic learning environment that empowers students to reach their full potential.

Based on our core value of diversity and student-centric, we provide small class sizes, one to one coaching and allowing students to participate in team-based decision and taking leadership role to make a continual improvement.





Vision

To be a leader in innovative and transformative education that empowers students to excel in their field of business, health, and the arts.

Mission

Our mission is to provide an inclusive and supportive learning environment that encourages academic excellence, personal growth, and career readiness. We strive to offer programs that are aligned with industry demands, fostering skilled professionals who are prepared to make meaningful contributions to their communities and professions



Why Choose Us ?

Small class sizes at an affordable price: CCBHA is targeting a niche population being students including youth & adults (including immigrants, newcomers etc.) The course offering includes Diploma in Development Service Worker and Business management are affordable & convenient in an impactful way.

Holistic offering catering to various learning abilities: CCBHA is providing student support services including coaching, training and workshops, career counseling and hosting of job fairs

Flexible curriculum – The courses offered in the business, arts and health arena are based on current and future employment opportunities, future proofing students with the skills of the future. CCBHA offers unique and relevant content and courses, innovative curriculum based on the needs of the students.

Quality faculty and staff - CCBHA's faculty and staff are tenured, experienced and have had long careers in their respective fields, bringing the cream of the crop from their respective professions.

One to one Coaching: Peer Counselors, Mentors and Advisors provide one on one coaching for students, students are paired up with mentors who are experts in the field. They are available to advise and coach students on career counseling for every step of the way.

Networking training and events: CCBHA hosts virtual webinars and events on various topics in business, health and arts so that students can stay current on events, industry news and emerging trends. This helps students' network with each other and build their own professional network. CCBHA will be organizing regular events and linking students with experts in the field.

Training & workshops: In addition to the courses that are offered, we organize skills workshops and training sessions to teach students soft skills like time management, building resilience, technical skills including MS excel, access as part of business management etc. These workshops are more personalized and allow for practical learning experiences.

Diverse Community: Join a vibrant community of students and alumni from diverse backgrounds

Career Support: From resume building to interview preparation, we are here to help you succeed in your chosen field.

Program:

DIPLOMA IN BUSINESS MANAGEMENT

Students are required to complete 1125 hours of in-class training. Entry-level Business Management workers carry out activities in a wide variety of business functions within local, national, and global settings demonstrating a practical understanding of key principles and practices necessary for success in the field of business. Graduates of the Business program are employed in a broad range employment settings in all sectors of business and industry, both domestic and international, including manufacturers, retailers, financial institutions, government offices, consulting firms, and other large and small businesses.

In this program, students will learn a range of fundamental knowledge and skills in the areas such as finance, accounting, human resources, operations management, marketing, sales, information and communication technology. You will use this functional knowledge in many areas of an organization to achieve strategies within cross-functional teams while working with an ethical, legal and socially responsible manner. This program is general in nature and is designed to provide a wide choice of career opportunities. It represents a base upon which to continue further education if desired

DEVELOPMENT SERVICES WORKER DIPLOMA

Students are required to complete 1250 hours of in-class training. Entry-level Developmental Services Workers work in a variety of settings within a multi-disciplinary team. They work in accordance with the Human Rights Code and the Developmental Services Worker Standards of Practice. Developmental Services Worker program graduates can work in a variety of areas including education, accommodation, employment support, advocacy, health care, and recreation. Students learn the basics of the sector and developmental disabilities throughout their lifespan. They will then progress through specific developmental disabilities with a focus on autism and communication disorders. They are introduced to community supports, person-centered supports, and programming and ultimately be introduced to the virtual project. The final project will synthesize and solidify learning while simulating practice within the field to prepare you for a career in Developmental Services.

Students also benefit from one-to-one coaching, mentorships and alumni access post-graduation. Students can engage and get involved with our mentorship programs and planning workshops for coaching

CUSTOMIZE TRAINING

Customized Training at CCBHA specializes in short courses designed for individual and organizational development. Choose from a diverse range of offerings including business, trades, communications, health studies, and more. Popular options include Social Media Marketing for Small Businesses, New Managers Training, Microsoft Office programs and courses in Baking Arts. Can't find what you're looking for? We'll collaborate with you to develop tailored training programs that precisely match your organization's requirements.

Reach out today to kickstart your professional growth.

Admission Requirements & Process:

Each program has admission requirements. When you apply for a program, you need to show that you meet all the requirements. You can do this with supporting documents such as certificates and transcripts.

Supporting documents demonstrate that you are qualified to study in your program of choice and can strengthen your application for a program if it is in high demand.

Upload your supporting documents directly to your CCBHA College Dashboard as PDFs.

Submit as many of the documents listed in the admission requirements when you start your application. If you don't have a document you can still submit the application, but you will not be accepted into the program until we have all the documentation required.

Examples of supporting documents are:

HIGH SCHOOL TRANSCRIPT

All applicants, even post-secondary graduates, need to upload their official high school transcript.

- Please upload your high school transcripts directly to your Dashboard. You can upload an unofficial transcript with your application. If we need your official transcript it will be noted on your Dashboard.*
- If you attended a post-secondary institution after high school, we need both your high school transcript and your post-secondary transcript. Entry into many of our programs is competitive and your post-secondary marks can strengthen your application.*
- If you did not graduate from high school and have a GED, send us a copy.*
- Even if you graduated a while ago, we still need your high school transcript. If you cannot obtain it, let us know and we can discuss your options.*
-

POST-SECONDARY TRANSCRIPT

If you studied at college or university, you must submit your post-secondary transcript AND your high-school transcript. This may strengthen your application.

Resume :

Your résumé should include details of your work and volunteer experience, any prizes or awards that you have won, any sports you have played and your hobbies. Any information related to the program you are applying to is important to include.

LANGUAGE REQUIREMENTS

All CCBHA College programs are delivered in English. If English is not your first language, you will need to demonstrate your proficiency in English, regardless of your place of birth or citizenship status.

OTHER DOCUMENTS

Some programs require certificates, criminal record checks, or driver's licenses. Check the admission requirements for your program to find out if you need to supply additional documents. Send photocopies or scan the documents, do not send us

Application fees are Non refundable

The following steps needs to be followed:

- 1.Explore our Programs: Review our program offerings and choose the one that aligns with your career goals.***
- 2. Apply: Complete our online application form.***
- 3. Provide Required Documents: Submit transcripts, identification, and any other required documents.***
- 4. Interview/Assessment: Participate in an interview or assessment if required by your program.***
- 5.Receive Admission Decision: We will notify you of your admission status.***
- 6.Register: Enroll in classes and prepare for an exciting journey with us!***

Career Services

Our Career Services team is here to support you as you transition from student to professional. We offer services such as:

Resume and cover letter assistance

Mock interviews and career coaching

Networking events with industry professionals

Job search support and internship placements



257 Pinnacle Street, Unit 102 & 103



Belleville, Ontario K8N 3B2



Website : www.ccbha.ca

Email : info@ccbha.ca



Tel : 343-367-8607